



**Duration:** 1 Day

**Prerequisites:** Prior Design/construction knowledge, as well as basic understanding of using web browsers and Mobile devices is recommended but not essential.

**Course Outline:**

Docs connects the next generation of Autodesk BIM 360 modules Design, Glue, and Build to its single common data environment. The course covers the key fundamentals of setting up and implementing BIM 360 Docs. Covering a wide range of functionality to manage project documentation processes from concept to handover. Learn how to easily publish, share, mark-up and review project documentation in the office or out in the field via desktop or mobile app.

This course is designed for Design and Construction professionals or individuals or companies interested in project information management and how BIM 360 Docs aligns to common BIM principles.

**Topics Covered:**

- Docs Onboarding
- Project Set up
- Dashboard Configuration
- Folder Set-up and management
- Adding Members
- Permissions and Permission set up
- Navigating the UI
- Version Control
- Printing
- Mark ups
- Creating and assigning issue
- Filtering issue on the dashboard
- Desktop Connector
- Uploading and downloading
- Workflow Management and review process
- Mobile Platform

*Please do not hesitate to contact us for registration and further information*

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